

## CLINICAL CLERKSHIPS

Clinical clerkships are available at Naval Hospital Camp Pendleton to Navy scholarship program students. Clerkship requests are scheduled on a first come first serve basis, depending on availability. Due to the large number of requests from scholarship students for whom the Navy is required to provide training, we are able to accept clerks only on official AT orders. Clerkships are for 4 weeks.

There is officer housing on the base and you will be given the number to call to book lodging once your clerkship is confirmed. NAVMED-MPT&E will fund 1 rental car per 3-4 students, so carpooling or use of your own personal vehicle, are the only options for transportation.

Once your clerkship request has been confirmed, you will receive a confirmation letter, a clerkship description and additional information about the hospital and Camp Pendleton.

You can email your request to [jennifer.banks@med.navy.mil](mailto:jennifer.banks@med.navy.mil) . Or you can send it via fax 760-725-1101. Include the following information:

1. FULL NAME
2. MAILING ADDRESS
3. EMAIL ADDRESS
4. PHONE NUMBER (CELL AND/OR HOME)
5. SOCIAL SECURITY NUMBER
6. MEDICAL SCHOOL NAME AND ADDRESS
7. YEAR LEVEL AT THE TIME OF THE REQUESTED ROTATION
8. ROTATION DATES REQUESTED
9. ROTATION SPECIALTY REQUESTED: (available 3<sup>rd</sup>/4<sup>th</sup> yr elective rotations)
  - Family Practice (only residency program at NHCP. Avail for 3<sup>rd</sup> yr (core) and 4<sup>th</sup> year students.)
  - Emergency Medicine (4<sup>th</sup> year only)
  - General Surgery (4<sup>th</sup> year only)
  - Orthopedics
  - Radiology
  - Sports Medicine (4<sup>th</sup> year only during the months of Nov-May)
  - Dermatology

**All rotations are elective (no sub-internship).**

Good morning,

This is just a reminder of our policy for our Navy HPSP students to schedule Clerkships.

Orders for clerkships cannot cross Fiscal Year lines. A Fiscal Year begins on 01 October of one year and ends on 30 September of the next year.

For Fiscal Year 2014, orders must end by 30 September 2014 and students must be back at school by that time. Additionally, when checking in for clerkships, students have to have their orders endorsed. If they don't get them signed or receive a Non Availability stamp, etc. they will have difficulty getting reimbursed for travel and lodging. Please assist checking in HPSP students with that.

Our HPSP website states that because the military's fiscal year 2015 begins on Wednesday, 1 October 2013, and funding at the start of a fiscal year is not always on time, NO CLINICAL CLERKSHIP ORDERS WILL BE AUTHORIZED TO COMMENCE TRAVEL PRIOR TO 6 OCTOBER 2014. DO NOT SCHEDULE FY 15 CLERKSHIP ROTATIONS TO BEGIN PRIOR TO 7 OCTOBER 2014.

Please check out our HPSP Website and Student Handbook found here: <http://www.med.navy.mil/sites/navmedmpte/accessions/Pages/default.aspx>. Please copy the entire link and paste into your browser as e-mail tends to truncate links and they may not open for you by just clicking the link here.

Chapter Five of the HPSP Student Handbook covers the procedures for students to request Annual Training.

Annual Training for HPSP students is for 45 days total. They will receive 0-1 pay for that amount of time, however, the actual clerkship is for 28 days and the remaining 17 days are back at school under school orders. HPSP is not budgeted for over 28 days in a clerkship.

If you have any questions, I can be reached at e-mail [OH@med.navy.mil](mailto:OH@med.navy.mil) or phone: (301) 319-4517.

Very respectfully,

Joe Pelot

HMC (SW/FMF) Joseph H. Pelot, USN, Ret.  
Professional & Career Planning  
Medical Department Accessions Directorate U.S. Navy Bureau of Medicine and Surgery (BUMED) Bldg. 1, Floor 13, Room 13125  
8901 Wisconsin Avenue  
Bethesda, MD 20889-5611  
Comm: (301) 319-4517, DSN 285-4517  
[joseph.pelot@med.navy.mil]

Check out our HPSP Website:

(<http://www.med.navy.mil/sites/navmedmpte/accessions/Pages/default.aspx>).

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